

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING
High School Board Room
August 10, 2015
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. **APPROVAL OF MINUTES OF JULY 13, 2015**

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Welcome 2015-2016 Chinese Language Teachers*

Welcome and introduction of Ruoyun Sun and Yujing Zhang, Chinese Scholar BCIU Teachers.

- B. *CLIU #21-Edmentum Agreement*

The Administration recommends approval of the Agreement for CLIU #21/Edmentum Consortium for online access to Study Island, ESL Reading SMART and Reading Eggs. (V, B)

- C. *CLIU #21-Discovery Streaming Agreement*

The Administration recommends approval of the Agreement for CLIU #21/Discovery Streaming Agreement. (V, C)

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of August 10, 2015. (VI, A)**

- B. *Bond Sale*

Mr. Jeremy Melber, Director of Business Services and Mr. Chris Gibbons of Concord Public Finance will present the results of the 2015 bond sale for the New Elementary School Project.

C. *Approval of Trustee*

The Lehigh Schools Consortium is composed of eight of the nine school districts in Lehigh County, Lehigh Career & Technical Institute, Lehigh Carbon Community College, and Carbon-Lehigh Intermediate Unit. The Consortium self-insures the dental benefits that are currently being provided to the employees of the member schools. The Board will approve the Director of Business Services as the Trustee on behalf of the District.

D. *Resolution Authorizing Issuance of Individual Procurement Cards*

The Administration recommends approval of the resolution authorizing issuance of individual procurement cards. (VI, D)

VII. SUPPORT SERVICES

A. *2015-2016 Primary Student Transportation Program*

The Administration requests approval for the Primary Student Transportation Program for the 2015-2016 school year, provided by:

**Brandywine-Lehigh Transportation Inc.
595 State Street
Mertztown, PA 18539**

In accordance with 22 PA Code 23.4 et.al. Documentation includes the following:

- **Bus routes**
- **Bus stop listing**
- **Student alpha roster**
- **Vehicle listing for Brandywine-Lehigh Transportation**
- **Brandywine-Lehigh Transportation driver listing and required certifications**

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignments, residence changes, system improvements, safety concerns or system efficiency.

B. *Land Development Improvements Agreement*

The Administration recommends approval of the Subdivision and Land Development Agreement for Construction of the New Hopewell Elementary School with the Township of Upper Saucon, 5500 Camp Meeting Road, Center Valley, PA 18034. The Agreement outlines the Districts responsibilities for construction, operation, maintenance and repair of improvements associated with the construction of the new Hopewell Elementary School, 4625 West Hopewell Road, Center Valley, PA. (VII, B)

C. *Storm Water Management Agreement*

The Administration recommends approval of the Storm Water Management Agreement for the Construction of the New Hopewell Elementary School with the Township of Upper Saucon, 5500 Camp Meeting Road, Center Valley, PA 18034. The Agreement outlines the Districts responsibilities for construction, operation, maintenance and repair of storm water management systems. (VII, C)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Childrearing Leave*

*The Administration recommends approval of the first period of childrearing leave of the following certificated staff:

Katie Quartuch, Social Studies Teacher, Southern Lehigh High School, effective August 25, 2015 through the end of the first semester.

Jennifer Edwards, Health and Physical Education Teacher, Southern Lehigh High School, effective the 2015-2016 school year.

2. *New Certificated Staff Appointments*

The Administration recommends approval of the following certificated staff, effective August 24, 2015 (*pending receipt of required documentation*): (VIII, A-5)

Spencer Cameron, Language Arts Teacher, Southern Lehigh Middle School, at Bachelor's, Step 13, an annual salary of \$47,103. Mr. Cameron will fill the position created with the resignation of *Holly Emmert*.**

Amanda Cossman, Elementary Gifted Teacher, at Bachelors, Step 14, an annual salary of \$46,697. Ms. Cossman will fill the position due to the retirement of *Cynthia Sterrett*.**

Lisa Dex, Elementary Teacher, Joseph P. Liberati Intermediate School, at Master's, Step 10, an annual salary of \$59,163. Ms. Dex will fill the position due to the retirement of *Philip Markley*.**

Casey Cooperman, .5 Elementary Teacher, Joseph P. Liberati Intermediate School, at Bachelor's, Step 14, an annual salary of \$23,348.50. This is a new position.**

Matthew Hummel, Long-term Substitute Health and Physical Education Teacher, Southern Lehigh High School, at Bachelor's Step 14, an annual salary of \$46,697.**

****The salary listed is for the 2014-2015 school year and the 2015-2016 salary will be determined after the school year begins.**

3. *Student Teacher*

*The Administration recommends approval of the following student teacher placement:

Shannon Colgan, Counselor Education, Kutztown University, with Tara Cooke, Joseph P. Liberati Intermediate School, from August 25, 2015 to mid-December, 2015.

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of Laura DeMars, Instructional Assistant, Southern Lehigh High School, December 21 through 23, 2015.

2. *Appointments*

*The Administration recommends approval of the following staff:

Marion Beck, Cleaning Person, an hourly rate of \$15.92, effective August 11, 2015. Ms. Beck will fill the position of Heidi Kelly.

Kathy Smith, Special Education 1:1 Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, effective August 25, 2015.

Stephanie Muller, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, effective August 25, 2015. Ms. Muller will fill the position of Lisa Dex.

Darlene Giesler, Instructional Assistant (29 hours/week), Southern Lehigh High School, an hourly rate of \$18.26, effective August 25, 2015. Ms. Giesler will fill the position due to the resignation of Brittany Thomas.

3. *ESY Staff*

*The Administration recommends approval of Anthony Haddad, Instructional Assistant, an hourly rate of \$18.26 for Extended School Year (ESY) services from July 6, 2015 to July 30, 2015.

4. *Change in Hours*

*The Administration recommends approval of the following change in hours of the following staff:

Georgios Mitakos, Instructional Assistant, Joseph P. Liberati Intermediate School, increase in hours from 20 hours to 28.75 hours per week in accordance with the district's Title I grant application.

Barbara Betz, Cafeteria Worker, Southern Lehigh High School, reduction in hours by request from 4.75 hours per day/5 days per week to 4.75 hours per day/3 days per week, with no change in the hourly rate of pay.

Joan Decker, Cafeteria Worker, Southern Lehigh High School, increase in hours by request from 3 hours per day/5 days per week to 4.75 hours per day, 2 days per week, with no change in the hourly rate of pay.

5. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Laura Jordan, Instructional Assistant, Joseph P. Liberati Intermediate School, effective July 31, 2015.

C. *Extra-Compensatory Positions*

1. *2015-2016 Mentors*

*The Administration recommends approval of the following mentors for the 2015-2016 school year:

Linda Gross, mentor for *Yujing Zhang*, Chinese Exchange Teacher, High School, at a total stipend of \$700

Tara Walter, mentor for *Ruoyun Sun*, Chinese Exchange Teacher, Middle School, at a total stipend of \$700

Thomas Beaupre, mentor for *Paul Sabino*, Long-term Substitute High School Social Studies Teacher, a total stipend of \$700

Megan Dellegrotti, mentor for *Diane D'Agostino*, Long-term Substitute High School Health & Physical Education Teacher, a total stipend of \$700

Patricia Smiley, mentor for *Erik Steiner*, High School Science Teacher, at a stipend of \$700

Linda Gross, mentor for *Joseph Zacher*, High School Family & Consumer Science Teacher, at a stipend of \$700

Matthew Wehr, mentor for *Larry Fisher*, High School Music Teacher, at a stipend of \$700

Stephen Schrader, mentor for *Matthew Hummel*, Long-term High School Health and Physical Education Teacher, at a stipend of \$700

Donna Gaugler, mentor for *Amanda Cossman*, Elementary Gifted Teacher, at a stipend of \$700

Derek Bleiler, mentor for *Casey Cooperman*, .5 Elementary Teacher, Intermediate School, at a stipend of \$700

Krista Sterner, mentor for *Spencer Cameron*, Middle School Language Arts Teacher, at a stipend of \$700

Nicole Ott, mentor for *Lisa Dex*, Elementary Teacher, at a stipend of \$350**

Ann Horner, mentor for *Lisa Dex*, Elementary Teacher, at a stipend of \$350**

***This is a shared position and total stipend of \$700.*

2. *2015-2016 Dance Chaperones*

*The Administration recommends approval of the following Dance Chaperones, Southern Lehigh Middle School, at \$47.79 per event, for the 2015-2016 school year:

Kimberly Halloran

Kristen Heydt

3. 2015-2016 Extra-Curricular Advisors

*The Administration recommends approval of the following extra-curricular advisors for the 2015-2016 school year, at \$52.89 per session**

Kristen Heydt Builders Club, MS

Heather Toto Yearbook, MS

**The per session rate listed is for the 2014-2015 school year and the 2015-2016 rate will be determined after the school year begins.

4. 2015-2016 Advisors

*The Administration recommends approval of the following advisors for the 2015-2016 school year:

Larry Fisher Band, HS \$8587

Larry Fisher Orchestra, HS \$2318

Marlo Spritzer Band Front, HS \$4256

Kimberly Halloran Student Senate, MS \$1469

Erin Jividen Musical Production, MS \$ 900

Michael Pauling AV and Stage, MS \$1692

Nancy Beitler Band, MS \$3611

Nancy Beitler Orchestra, MS \$1385

Tina Lebrecht Choral Music, MS \$2215

Jennifer Kindt Junior Honor Society \$582**

Kate Flannery Junior Honor Society \$582**

**Shared position and total stipend of \$1164

5. Reading Camp Instructor

*The Administration recommends approval of Rebecca Segovis, Reading Camp instructor for the 2014-2015 school year, at \$42.28 per hour.

6. Math Counts Advisor

*The Administration recommends approval of Ronnette Mays, Math Counts Advisor for the 2015-2016 school year, at \$42.28** per hour.

**The hourly rate listed is for the 2014-2015 school year and the 2015-2016 rate will be determined after the school year begins.

7. 2015-2016 Athletic Event Workers

*The Administration recommends approval of the following athletic event workers for the 2015-2016 school year:

Jody Hogman

Jeffery Hudson

8. *2015-2016 Fitness Center Monitors*

*The Administration recommends approval of the following fitness center monitors for the 2015-2016 school year, at a rate of \$14.52 per hour:

Mary Rockel

Jody Hogman

D. *Coaching Staff*1. *2015-2016 Coach Appointments*

*The Administration recommends approval of the following coaches for the 2015-2016 school year (*pending receipt of required documentation*). The stipends listed represent the appropriate stipend amounts for 2014-2015. The 2015-2016 stipend amounts will be determined after the start of the school year. (VIII, D-1)

<u>Julie Rosenkaimer</u>	MS Field Hockey	\$3457
<u>Brittany Antonelli</u>	MS Cheering (Fall/Winter)	\$2599
<u>Robert McVicker</u>	Asst. HS Girls Volleyball	\$3663
<u>Michael Gurdineer</u>	MS Head Football	\$4738
<u>Andrew Shorb</u>	MS Asst. Football	\$1579**
<u>Curtis Reigle</u>	MS Asst. Football	\$1579**

***Shared position*

<u>Michael Litzenberger</u>	Asst. Football	\$2105.40
<u>Derek Blieler</u>	Asst. Football	\$5052.80
<u>Michael Feifel</u>	Asst. Football	\$5052.80
<u>Adam Legath</u>	Asst. Football	\$5052.80
<u>Eugene Legath</u>	Asst. Football	\$5052.80
<u>Charles Sonon</u>	Asst. Football	\$5052.80
<u>Justin Kocsis</u>	Asst. HS Cross Country	\$3663.00
<u>Carolyn Dunham</u>	MS Cross Country	\$2748

2. *Change in Stipend*

*The Administration recommends approval to change the stipend of John Toman, Head Football Coach from \$10527.00 (approved at the July 13, 2015 Board meeting) to \$8421.60.

3. *2015-2016 Volunteer Coaches (Returning)*

*The Administration recommends approval of the following returning volunteer coaches for the 2015-2016 school year:

Andrew Fetterman Boys Soccer

Joseph Patrick Cassidy Football

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report... Dr. Christman

X. OLD BUSINESS

XI. NEW BUSINESS

- A. Memoranda of Understanding with Local Law Enforcement Agencies

The Administration recommends approval of the following memoranda of understanding with local law enforcement authorities for the two-year period beginning September 1, 2015:

**Borough of Coopersburg
Township of Lower Milford
Township of Upper Saucon**

- B. New School Name

The Administration recommends the New Elementary School to be located on 4625 West Hopewell Road, Center Valley, PA 18034 maintain the existing Hopewell Elementary School name of the same address. Maintaining the address and Hopewell name will allow federal and state Department of Education IDs and records, Department of Health records, utilities and contacts to all remain consistent.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

- A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

- B. Curriculum Writing Agreements

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion). (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT